



Working Together For Our School
Registered Charity No: 1082355

A warm welcome to your PTA

We know you already have a lot to do before you join our school community but we wanted to introduce ourselves and give you some key information about the PTA (that's Parent Teacher Association), how you can help us, and what's in it for you.

Why does the school have a PTA?

Our group is called Pencombe School PTA and has been running for over twenty years.

We're a lively group of volunteers and our main function is to support the school by raising as much money as we can to enhance, enrich and improve learning experiences for the children.

We also exist to bring the communities of school and home closer together because it makes sense for parents and friends to be involved in the life of their chosen school.

Lastly, we're here for the simple reason that we want to get together socially, meet new people and have fun – it isn't all just about fundraising!

The PTA Committee

We have several committee roles which are filled by volunteers but we are always looking for willing volunteers to learn the ropes to take on roles in the future. As a committee member you become a Trustee of the PTA, as it is a registered charity.

All parents and carers at Pencombe C.E Primary School automatically become a member of the PTA once your child joins the school but to be on the committee you need to be elected at the AGM (Annual General Meeting).



Wendy Davies
– Chair & 50
Club Co-
ordinator



Charlotte Hatt
– Vice-Chair



Debs Lord-
Juchau –
Treasurer



Karen Hodges –
Secretary



Chris Crichton
– Committee
Member



Meg Reece –
Committee
Member

PTA Meetings

We hold regular meetings throughout the year – details will be sent out by the school office via Seesaw and email.

We will be holding our AGM at the start of the school year which provides an opportunity for you to hear about the work we do, the activities we have run, the funds we have raised and how the money has been spent in the previous school year. It is also where we elect the new committee for the forthcoming year.

All meetings are open and any member can come along to find out what the PTA is planning, share ideas and get involved – we would love to see you!

How we raise money

The majority of funds are raised through events and activities we run throughout the year, as well as some ongoing fundraisers. We also arrange events such as race nights, quiz nights etc. so look out for news!

Donations from you, whether that be your time, money, cakes, raffle prizes etc. are critical in making these activities and events a success – we couldn't do it without your help!

How we spend the money we raise

The PTA committee are responsible for deciding how our PTA funds are spent, in line with the objects of our constitution:

The object of the association (the objects) is to advance the education of pupils in the school in particular by:

- ✓ *Developing effective relationships between the staff, parents and others associated with the school;*
- ✓ *Engaging in activities or providing facilities or equipment which support the school and advance the education of the pupils.*

Funds are typically spent on the 'extras' that are not covered by the school budget. The school provides a 'wish list' of things they would like us to consider funding – we discuss this at each meeting.

Examples of things we have funded include ICT equipment, such as school iPads and the interactive whiteboard in Birch class; playground equipment; buses for school trips and swimming; classroom supplies and materials.

We also invite input from parents too – so if you have an idea of something that you think would benefit the school, please share it with us.

How we keep you up to date

We know it's important to keep you as up to date as possible so we will do this in a number of ways to ensure you don't miss out:

- ❖ The school will use email and Seesaw to send out information on key dates and upcoming activities, including details of where we need help.
- ❖ We have a PTA noticeboard by the main school gate where you'll find posters for activities and events.
- ❖ We use the whiteboard next to the main school gate for key messages.
- ❖ Information will also be available on the school website: [Pencombe PTA – Pencombe CE School \(hmfa.org.uk\)](https://www.hmfa.org.uk).
- ❖ Add yourself to the PTA mailing list by completing the [online survey](#).

Support from *Parentkind*

Our PTA is a member of *Parentkind*, a membership organisation providing support and guidance to over 13,500 PTA's.

Being a member provides us with advice and support ensuring we run our PTA well according to good practice guidance, and our activities are properly insured, legal and safe.

***Parentkind* also provides resources to parents – practical guidance on supporting your child(ren) throughout their school years. You can access a wealth of information on their [website](#), or interesting chats and information on their [Facebook page](#).**

Charity registration

Our registered charity number is 1082355 and our details can be found on the [Charity Commission website](#).

How can you get involved?

All parents and carers automatically become a member of the PTA once your child joins the school. The more people that become involved, the more we can achieve and the easier it will be.

Some of our most active mums, dads and care givers work full-time or have other commitments. Even if you have younger children at home, or only a small amount of time, is there something you can do?

Every parent/carer is a member and **every** parent/carer has skills to bring from baking to balancing the books; gardening to graphic design; carol singing to writing minutes; and from wrapping up bingo prizes to handing out flyers to name just a few!





👉 **What skills do you have that we may need?**

👉 **Could you help?**

Anything you can do to help will be greatly appreciated but we all have lives away from school, so it's OK to say "no".

How you can support us right now

Did you know you can start fundraising for us even before you join? Use these companies when buying your school essentials (as well as other things) and the PTA gets paid without costing you anymore.

<p><u>Stikins Name Labels</u></p> 	<p>One multipurpose stick-on name label for clothes, shoes, lunch boxes and all school items – the PTA receives 30% commission on any order placed when quoting our School Fundraising Number 15623 before selecting how to pay.</p>
<p><u>Stampastic</u></p> 	<p>Order a <u>School Name Labels Deluxe Bundle</u>, apply our PTA code HR74SH and you receive a free white fabric pen (worth £4.99) and the PTA receives 15% commission.</p>
<p><u>AmazonSmile</u></p> 	<p>Register your charity as <i>Pencombe Ce Va Primary School Parent Teacher Association</i> on AmazonSmile and every time you shop we will receive 0.5% of eligible purchases – available <u>online</u> and through the <u>Amazon app</u>.</p>
<p><u>TheGivingMachine</u></p> 	<p>Register your cause as <i>Pencombe CE Primary School</i> (sign up code 57781) and generate free donations every time you shop online by going via <u>TheGivingMachine</u>, or via <u>TheGivingMachine app</u>.</p>

Contact details

Please feel free to talk to any of the committee members if you want any information about the PTA and our activities. You can also email us at pencombpepta@gmail.com and we will get back to you as soon as possible.

We look forward to letting you know what we are doing and welcoming you aboard!

This is your PTA so please help us to make it a success!